

OSLC Governing Board 3rd Quarter Meeting Minutes (7-14-20)

Members present: David DesLauriers (Vice Chairman), Dave Niess (Chairman), Dennis Krueger (Officer for Finances), Eric Poppinga (Board of Elders Representative), Ryan Schaan (Officer for Documents), Myron Thompson, Karla Yates

Not present:

Also present: Pastor Heath Trampe (Senior Pastor), Pastor Brian Doel (Associate Pastor), Betsy Jones (Secretary to the Board), Dave Hance (Hance CPA), Kim Martin (LHLH Board).

Call to Order: 6:00 p.m.

Devotion given by Pastor Heath Trampe (Ephesians 4: 25-32...“Disarming Gossip”)

MINUTES

- a. There was no Consent Agenda at this meeting.
- b. An updated Little Hands Loving Hearts Child Development Center
 - i. Kim Martin (LHLH Board Member) gave an overview of the report and clarification on items.
 - a) LHLH is close to capacity. Needed a few more 4 and 5-year-olds.
 - b) Health screenings and sanitizing has been going well.
 - c) Playground renovations hope to start soon.
 - d) Tour of facility with Pastors and wives on July 31.
 - e) The LHLH board is having discussions in regards to the feasibility of the LHLH Pancake Breakfast typically held in October.
 - f) Childcare Emergency Operating Grant (CEOG) monies is really helping out.
 - g) ACTION ITEM: Dave Niess has offered to paint the north side of the LHLH shed and will be in contact with Terry Voeller about getting available painting items.
 - ii. BY CONSENT, “LHLH Board Report (for July 2020 Governing Board Meeting)” [ATTACHMENT A] was APPROVED by the board.
- c. OSLC Financial Reports
 - i. Hance CPA representative, Dave Hance, gave a review of the financial report.
 - a) ACTION ITEM: Dave Hance will revise the budget by removing the Trinity Lutheran Church in Tolley section now that they have installed Rev. Joel Brandvold as their pastor.
 - b) Appreciation to Dave Hance for acquiring the Payroll Protection Plan for our church.
 - ii. BY CONSENT, “OSLC Financial Reports (April-June 2020)” [ATTACHMENT B] was APPROVED by the board.
- d. “Staff Reports to Board (for July 2020 Governing Board Meeting)” [ATTACHMENT C] overview was given by Pastor Heath Trampe and highlights include:
 - i. Pastor Heath Trampe’s Report:
 - a) There has been a change of seven staff members since Pastor came on staff and will be working on team-building.
 - b) Looking to start Tuesday apologetics class hopefully in September.
 - c) Already have 20 new members since last New Member Sunday.
 - d) Planning for some specific sermon series in the future.
 - e) Excited by attendance of leaders and others at the Saturday Men’s Bible Study and Sunday Morning Bible Study.
 - f) Planning to normalize hospital and homebound visitation. Pastor Trampe and Pastor Doel plan to see everyone and then include Elders as well in the future.
 - ii. Pastor Brian Doel’s Report:

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- a) Just met a good number of youth at a bonfire last Tuesday and is encouraged by the number of college students who plan to stay connected with the youth. Looking for ideas to connect college youth to be spiritually fed (i.e. bible study, relationship building), too.
 - b) Learning from youth (primarily in the end of July) what they want to learn about in regards to faith life and also just life questions.
 - c) Planning mid-August get-together with incoming youth who were just confirmed.
 - d) Discussions are being held in regards to how Confirmation will be handled this year, also with the addition of Pastor Rick Jones. July 29 Bonfire for 7-8 grade students and confirmation teachers and their wives is planned.
 - e) Joelle has been an awesome support getting Pastor Brian up to speed with all there is to do with the youth program.
 - f) Discussion was held in regards to the important and focus of retention. Learning what has worked in the past and will help for the future. Having relationships are often a huge key to this as well as if the Pastor sticks around.
- iii. Joelle Schaan's Report:
- a) Idea of doing Dave Ramsey's Financial Peace for Teens sometime in the future or at least have a discussion with the youth about advice with finances.
- iv. Bonnie Rennich's Report:
- a) Services being offered on Facebook Live and YouTube.
 - b) Thankful for Karen Atwood and her gifts as the 8:15 a.m. pianist especially when we returned to in-person worship!
 - c) LHLH Chapel has begun again with Pastor Brian doing 2 a month, Pastor Trampe once a month, and Aunnee once a month with Bonnie doing music.
 - d) Pastor plans to chat with Bonnie about additional ways to create awareness of volunteer opportunities.
- v. Aunnee Trampe's Report:
- a) Tried offer as much as she could online connecting with children and families during COVID.
 - b) Excited for VBS this year but attendance is low...30 sign up right now.
 - c) Plans for GLO on Wednesday nights are underway.
- e. Elder Chairman, Eric Poppinga, presented and gave an overview of "Board of Elders 3rd Quarter Update" [ATTACHMENT D] to the board. A couple additional notes of interest include:
- i. The Elders are continuing to make the best decisions for our congregation in light of COVID.
 - ii. Discussion was held in regards to concerns with hearing all attendees and the leader during Adult Bible Study on Sunday morning in the Great Room. Options and ideas brought up for the future were for the use of a microphone, spreading tables out, and/or the leader repeating what was said.
 - iii. Eric and the elders covered the importance for our congregation to be attending Bible Studies.
 - iv. Mercy Care Fund has substantially been impactful in helping and blessing others. They have recently had a couple of larger needs filled and would appreciate continued generous giving by the congregation to the Mercy Care Fund.

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- v. Congregational Call Night continues and are thankful for the work Kim Haugen does with prep.
- vi. The Elders encourage more Mission Work
 - a) Rev. Dr. Brent Smith (Mission Central) preaching at OSLC on Sunday, August 2 for all 3 services. Come on a Saturday night and here on Sunday.
 - i. Normally mileage is covered by mission Central and stays with a family where they stay but with COVID this isn't being covered. Driving (roughly \$765) or Flying (roughly \$450) and stay in a member's home or hotel expense to congregation. After discussion, BY CONSENT, the board APPROVES moving forward and covering expenses to bring Rev. Dr. Brent Smith from Mission Central here.
- vii. Department of Homeland Security (DHS) assessment and training is slated for October 1 but Plan B would be for OSLC to take photos and send to DHS and then have a conference call with them where they give us a recommendation.
 - a) ACTION ITEM: Eric check about setting up a hybrid of both doing Plan B and October 1.
- viii. Elders are presenting the need for creating a Security Task Force (prior to the DHS assessment) to handle security challenges and situations.
 - a) Discussion was brought up about the potential plan to add outdoor cameras (pending the DHS assessment).
 - b) ACTION ITEM: Eric will work to create and send a list of potential Security Task Force members and numbers to Governing Board and Staff.
- f. There was a quick review of "Attendance & Offering Status Update" [ATTACHMENT E].
 - i. FYI attendance numbers for April and May were educated guesses from when we were only doing online services.
- g. Online Content Disclosure "Leadership Information Security at OSLC" [HANDOUT]
 - i. ACTION ITEM: Eric will check with the Department of Homeland Security contact to receive feedback from him.
- h. 2-year Terms for Governing Board and Board of Elders
 - i. ACTION ITEM: Have a small group (Dave Niess, Pastor Trampe, Eric Poppinga) to look at constitution and bylaws prior to the October Governing Board meeting (in case we need to vote at November Semi-Annual Meeting).
- i. "OSLC Assets Summary (6-29-20)" [ATTACHMENT F] (Dave Niess)
 - i. Lutheran Church Charities picked up the kitchen trailer, bunk trailer, and 2 refrigerator trailers.
 - ii. ACTION ITEM: Dave Niess contacting our Synod (LCMS) about the option of donating the 3 Bunk Trailers and Office Trailer to Orphan Grain Train.
 - iii. Current OSLC 15 Passenger Van (Liability/Insurance Risk)
 - a) ACTION ITEM: Plan to take to next auction-(2nd Saturday of every month) and remove from insurance. Dave Niess and Ryan Schaan work together on this.
 - b) ACTION ITEM: Kim Martin let LHLH know we are getting rid of it.
- j. LED Light Project Update was given by Ryan Schaan.
 - i. All LED lights are in.
 - ii. Disposing of old lights/fixtures (about 60 (2 ft x 4 ft) surface mount fluorescent lights and 70 (PAR 38 250 W) halogen indoor/outdoor lights). ...cost roughly \$2000 to dispose of lights.
 - a) ACTION ITEM: David DesLauriers will take the lights.
- k. Outside 10:00 a.m. Worship Service, Welcome (for Pastor Brian/Michele), and Meal on Sunday, August 9
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- i. Hot dogs, chips, etc., ice cream cups/sundaes for dessert.
 - ii. Plan to have servers of the food.
- l. Money Counters on Sunday morning
 - i. ACTION ITEM: Pastor Trampe will discuss procedure with staff for moving forward with no longer using additional money counters (Sundays following each service).
- m. District Office Nominations [HANDOUT]
 - i. Board of Elders Chairman, Governing Board Chairman, and Senior Pastor compile names/list and present to Governing Board via Handout and APPROVED to move forward with list.
 - ii. OSLC lay vote at the convention will be decided later.
- n. ACTION ITEM: Betsy communicate with Marsha about adding a bulletin announcement about members obtaining OSLC communication.
- o. Upcoming Items/Dates of Interest:
 - i. An complete updated "Yearly Governing Board Timeline 2020 [GB.TitlePages-Doc3]" was distributed to the board.

JULY	Nominating Committee begins meeting and creates Proposed Governing Board and Board of Elders Nominees list (nominees and incumbents are obtained by congregation members and contacted to see if willing to serve) for next Governing Board Meeting	TBD (mid July)
AUGUST	NONE	X
SEPTEMBER	Staff Budget Proposals sent to Finance Committee	TBD (early September)
	Staff meets to create proposed Local Mission Organizations for next Governing Board Meeting	TBD (early September)
	Ministry Milestones Development Team (with input from Staff, Elders, and Governing Board) meets to create proposed set of Ministry Milestones for next Governing Board Meeting	TBD (early September)
	Finance Committee meets to create proposed Mission & Ministry Budget for next Governing Board Meeting	TBD (mid September)
	Pastor and Governing Board Chairman create proposed Governing Board Timeline for next year	TBD (mid September)
OCTOBER	4th Quarter Governing Board Meeting [Approve next year's Ministry Milestones; Approve next year's Mission and Ministry Budget; Approve Nominating Community (i.e. Board of Elders and Governing Board Nominees); Approve Local Mission Organizations list; Approve Governing Board Timeline for next year]	10-17-20 (Saturday 8:00-10:30a)
NOVEMBER	Semi-Annual Congregational Meeting [Give 6-month update to congregation; Elect next year's Governing Board Members and Board of Elders; Approve next year's Mission and Ministry Budget; Select 3 Local Mission Organizations]	11-15-20 (Sunday with balloting after each service) Nominating Committee man voting table.
DECEMBER	2021 Governing Board Member Welcome (Meal & Training Meeting) [Review Guiding Principle Documents and Vote to elect Chairman, Vice Chairman, Officer of Finances, and Officer for Documents]	12-1-20 (time/location?)

- p. Closing Prayer done by Pastor Brian Doel.
- q. Meeting Adjourned at 8:31 p.m.