

OSLC Governing Board 2nd Quarter Meeting Minutes (4-13-19)

Members present: David DesLauriers, Dave Niess, Dennis Krueger, Eric Poppinga, Myron Thompson, Ryan Schaan, Merle Zander

Not present: N/A

Also present: Betsy Jones (secretary to the board), Bonnie Rennich (OSLC staff member), and Pastor Rich Davis (Intentional Interim). Dave Hance of Hance CPA, Kim Martin & Terry Voeller of the LHLH Board, and Steve Carbnio of the Elders were also present at the beginning of the meeting.

Call to Order: 8:01AM

Devotion given by Pastor Rich Davis (Shared Palm Sunday Passage from upcoming Sunday and “Who Broke My Church” book reflection and how it ties into our Mission Statement.)

MINUTES

- a. There was no Consent Agenda at this meeting.
- b. Little Hands Loving Hearts Child Development Center
 - i. Kim Martin and Terry Voeller (LHLH Board Members) gave an overview of LHLH and clarification on items on their report and clarification on items.
 - a) The previous cook was let go recently. They are looking for a new cook. Have some interviews lined up this weekend.
 - b) Last weekend’s spring bazaar was nicely attended and sold more items on Sunday during church. Was to provide a cushion for the payroll ebbs and flows. FunNight has to happen every year to make payroll. Working on ways to get food costs down. Budget is very tight.
 - c) Clarification was given about staffing and payroll.
 - i. ACTION ITEM: LHLH Board Members will provide Governing Board with more exhaustive detailed breakdown list of staff payroll.
 - ii. BY CONSENT, “LHLH Board Report (for April 2019 Governing Board Meeting)” [ATTACHMENT A] was APPROVED by the board.
- c. OSLC Financial Reports
 - i. Hance CPA representative, Dave Hance, gave a review of the financial report with updates. Dave Hance will be checking into something with Trinity Lutheran Tolley. Page 10 shows we are 20% lower than last year. The general fund is pretty low compared to where we want to be at the end of the 1st Quarter.
 - ii. BY CONSENT, “OSLC Financial Reports (January-March 2019)” [ATTACHMENT B] was APPROVED by the board.
- d. A question was brought up about OSLC bylaws with background checks.
 - i. If something of concern is presented, the decision stands with the Ministry Action Team that is being affected filtered through Pastoral support and guidance.
 - ii. ACTION ITEM: Terry from LHLH will find and share information from Childcare Aware.
 - iii. ACTION ITEM: Bonnie will check with LCMS about current insurance and policy about doing background checks before hiring.
- e. “Staff Reports to Board (for April 2019 Governing Board Meeting)” [ATTACHMENT C] overview given.
 - i. Pastor Davis highlighted certain items from his report.
 - a) Transition Team has one remaining meeting. The call committee will be forming. To help get a cross section of the congregation, a Call Committee Selection Team will create the Call Committee (probably 10 members). Once the Call Committee is formed, President

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- Bertsch will meet with the Call Committee and walk through the call process with them. There is a form in the office for people submit names of Pastors they feel would be a good fit as Senior Pastor at OSLC.
- b) Financial Peace was great and will probably do it again before Pastor Davis leaves. He has some remaining scholarships to use.
- ii. Bonnie Rennich highlighted certain concerns/celebrated items from the Staff Report:
 - a) Bonnie Rennich's Report Highlights:
 - i. Lenten attendance has been high this year.
 - ii. Question about first three services on Easter. Clarification on how services are the same as the previous years.
 - b) New Hire: Paul Klug hired for Part-Time Maintenance and Grounds
 - c) Marsha DesLauriers, Betsy Jones, and Pam Trueblood work well together in administrative roles.
 - d) Sue Dodd's Report Highlights:
 - i. Encouraging Ministry Team.
 - ii. Launching Family Ministry Team. Moving ahead with Faith Legacy Series. Food for the Soul Dinner Club forming. New resources to organization for elderly.
 - e) Joelle Schaan's Report Highlights:
 - i. Youth Ministry Team has 20 names of DCE (Director of Christian Education) from the field that are open to a call that they are looking through in the next week. They have a goal of having someone in place in June.
 - ii. 14 youth attending the National Youth Gathering in July.
- f. OSLC Security Team note.
 - i. Dept of Homeland Security Contact received from Eric Poppinga for moving forward with this option:
 - a) Don Ronsberg (Protective Security Advisor NDHS) 701-516-3940 Donald.Ronsberg@HQ.DHS.GOV (Don would provide a no-charge full security assessment if the Board decides it is appropriate.)
 - b) ACTION ITEM: Steve Carbno will present this to Jim Potts at the Board of Elders meeting on Sunday.
 - g. Elder Chairman, Eric Poppinga presented and gave an overview of "Board of Elders Governing Board 2nd Quarter Update" [ATTACHMENT D] to the board. A couple additional notes of interest include:
 - i. Drafting letter with Pastor Davis' guidance for updating the Congregational Roster.
 - ii. Shut In Visits continue. John and Arlette Wood will be visited by Pastor Joel Brandvold in Mohall.
 - a) ACTION ITEM: Eric Poppinga will send Pastor Brandvold the shut in visit form to utilize.
 - iii. Saturday Men's Bible Study has been a success and growing.
 - iv. Lutherans for Life visiting on May 18th (bible study) and 19th (preaching sermon/noon presentation)
 - v. Working on putting together Summer Program to offer kids that works with Backpack Buddies.
 - h. LED Light Project Update [ATTACHMENT E] was given by Ryan Schaan.
 - i. BY CONSENT, move forward with placing an order and replacing the Sanctuary Lights with LED ones that will be ordered and cost \$860.
 - ii. Working on finding and doing additional education wing lights next.
 - iii. Trying to get rid of old lights for free will offering or possibly at the Spring Auction.
 - i. Quick review of "Attendance & Offering Status Update" [ATTACHMENT F).

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- i. Need for emphasis on Stewardship sometime in the near future.
 - ii. Attendance is staying steady.
- j. Quick review of “2018 Congregation Statistics Report” [ATTACHMENT G]
 - i. Youth families are 50% of our congregation.
 - ii. God is definitely blessing the ministry at this church!
- k. “Proposed Team Members” [ATTACHMENT H] (Pastor Rich Davis)
 - i. Ministry Milestones Development Team
 - ii. Nomination and Election Committee
 - iii. Call Committee Selection Team
 - a) Dave Niess would be the chairman of the Call Committee. Pastor Davis will be an advisor to the Call Committee. Bonnie Rennich would also be on the Call Committee with the other 8-10 members.
 - iv. Everyone contacted to possibly serve on the above teams as indicated in ATTACHMENT H have agreed to serve (except Bruce Jungling as a question on the “Call Committee Selection Team.”).
 - v. BY CONSENT, with notes and changes listed above, the proposed team members were APPROVED by the board.
- l. “Update on OSLC Assets” [ATTACHMENT I] was given by Dave Niess
 - i. Additional Items to Note:
 - a) Titles sent to Lutheran Church Charities. Working on getting title for Kitchen Trailer...have certificate of origin.
 - b) ACTION ITEM: BY CONSENT, Dave Niess adding info to bulletin about selling 2009 Chevy ¾ Ton Pickup (114,000 miles)
 - c) BY CONSENT, Board of Elders will be approached about MercyCare options for these cars:
 - i. Ford Taurus
 - ii. 1999 Saturn SE (110,000 miles)
 - d) ACTION ITEM: Dave Niess getting book price on Dump Trailer.
 - e) ACTION ITEM: Ryan Schaan and Dave Niess will inventory everything (chainsaw and other tools in shed) and talk with Auctioneer about MercyCare Auction.
- m. Upcoming Items/Dates of Interest:

MAY	NONE	X
JUNE	Semi-Annual Congregational Meeting (Give 6-month update to congregation, Approve Property When Necessary)	6-9-19 (balloting Sun after each service, as needed... Governing Board Members man the voting table.)
JULY	3rd Quarter Governing Board Meeting (Accountability and Support)	7-16-19 (Tue 6-8:30p)
AUGUST	NONE	X
SEPTEMBER	Staff Budget Proposals Due	TBD
	Finance Committee Meeting for Budget Input	TBD
	Ministry Milestones Development Team presents proposed set of Ministry Milestones to Governing Board via email.	TBD [September prior to 4 th Quarter GB Meeting]

- n. Closing Prayer done by Pastor Rich Davis.

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- o. Meeting Adjourned at 9:58 a.m.