

# OSLC Governing Board 3rd Quarter Meeting Minutes (7-10-18)

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**Members present:** Myron Thompson, Dave Niess, Nick Dreyer, Dennis Krueger, Chad Thompson, Merle Zander

**Not present:** N/A

**Also present:** Betsy Jones (secretary to the board), Bonnie Rennich (OSLC staff member), and Chaplain Rick Jones (Vacancy Pastor for OSLC as of 2-4-18). Dave Hance of Hance CPA, Kim Martin of the LHLH Board, & Jim Potts were also present at the beginning of the meeting.

Call to Order: 6:32PM

Devotion given by Pastor Rick Jones (Mark 12:28-31...the Greatest Commandment "Love Your Neighbor as Yourself" We love because Christ loved us.)

## MINUTES

### a. LHLH

1. There was discussion with LHLH Chairman, Kim Martin (seeking OSLC's approval for LHLH Parent Involvement Committee wanting to pay to fence off playground area near the portable building.)
  - a) A handout was given with proposed plans with graph and plans for contents (sandbox and sensory items). The proposal was APPROVED BY CONSENT.
  - b) Working on Grant for obtaining a 10X12 vinyl siding with concrete base shed for LHLH. The location is still being discussed. Suggestion to put on south side of current playground along fence. The proposal was APPROVED BY CONSENT.
2. Follow Up to LHLH's Application for Interim Use Permit for Portable Building "City of Minot Planning Department-LHLH" [ATTACHMENT A]. LHLH's Application was approved by the City of Minot for 3 years with a possible 4<sup>th</sup> year.
3. ACTION ITEM: Dave Hance from Hance CPA will look at the difference between utility costs with use of the portable building over since 2012 and possibly changing \$250 utility bill from LHLH. Currently the utilities for the portable building is about \$215/month.
4. The "LHLH Board Report (July 2018)" [ATTACHMENT B] was APPROVED BY CONSENT.

- ### b.
- There was discussion led by OSLC Elder, Jim Potts, regarding the plan (with given handout) for an OSLC Safety Team to put a policy together (along with LHLH) including a conceal and carry plan to help with the possibilities of issues regarding health, medical, fire, active shooter, etc. BY CONSENT, Jim Potts will put together a team and a policy that includes a conceal/carry plan and present it to the Board.

### c. OSLC Financial Reports

1. Dave Hance from Hance CPA reviewed the Financial Reports (OSLC Profit Loss Previous Year Comparison [ATTACHMENT C], OSLC Balance Sheet 06-28-2018 [ATTACHMENT D], OSLC Profit Loss Budget Performance (Actual) [ATTACHMENT E] and the Updated Attachment E. Per the reports, OSLC lost \$297.49 per budget compared to last year's actual. Discussion was brought up in regards to the possibility of putting together a Stewardship Committee. ACTION ITEM: Hance CPA would add % column of total expenditures per categories. Columns for report will have columns including Current Year, Last Year, Difference, % of '18, % of '17.
2. After discussion, the current status of OSLC's Assets and Inventory is adequate and will continue to be used for compiling the Financial Balances sheet.
3. BY CONSENT, OSLC Financial Reports were APPROVED.

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- Hance CPA representative, Dave Hance, presented the Health Insurance Health Plans per 2019 Dental & Vision [ATTACHMENT F], 2019 Healthy Me A [ATTACHMENT G], 2019 Healthy Me B [ATTACHMENT H], 2019 Healthy Me C [ATTACHMENT I], 2019 Rates for Exempt Employers in 58701 Zip [ATTACHMENT J]

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- e. ACTION ITEM: Bonnie Rennich, Dennis Krueger, and Dave Hance will look at the current plan versus Plan A. Needs to be approved by the end of August as to the chosen plan. Bonnie Rennich is currently the only staff member on Health Insurance. They will send their recommendation to the board for approval.
- f. Discussion was on the Attendance & Offering Status Update [ATTACHMENT K]. Attendance Average so far is 293 per week compared to 311 in 2017. Offering Average so far is 9333.42 per week compared to \$10,101.70 in 2017.
  - a. BY CONSENT, hard copies of the Semi-Annual Meeting ballots will be disposed of since the written comments were addressed.
  - b. "Staff Reports to Board (July 2018)" [ATTACHMENT L]. In addition to the staff report, Pastor Rick Jones shared an update about the call committee and how they have found 2 names of IIM they felt would potentially work well at OSLC. The call committee will be finding out on Thursday if available and the other one is currently available. Potentially doing interviews in the future. Sunday, September 2<sup>nd</sup> will be Pastor Rick Jones' final Sunday as the Vacancy Pastor at OSLC as presented in the staff report. Bonnie Rennich overviewed each of the staff reports. Per her report, she expressed excitement about the Stephen Ministers and their job and expressed the need for a Youth Ministry Director. Per Sue Dodd's Children's Ministry report, Bonnie highlighted areas including plans for improving the GLo program and supporting and encouraging the Children's Ministry team. Per Sue Dodd's Family Ministry report, Bonnie highlighted that a Love & Logic class happening in August. Per Joelle Schaan's Youth Ministry report, Bonnie highlighted the status of confirmation. She also brought up that Andy Busch will be leaving at the end of the summer and there is a need for hiring a Youth Ministry Director.
  - c. BY CONSENT, the board APPROVED searching and advertising for hiring a Youth Minister Director Position per "Youth Ministry Director Job Description" [ATTACHMENT M].
  - d. Bonnie presented the ad for OSLC that is in the Destination Magazine that is distributed to 6,000
  - e. UPDATE on Hostfest (Bonnie Rennich). Sheila Bethel has stepped up as Hostfest coordinator. She is working on identifying someone as a Volunteer Chairman.
  - f. Dave Niess gave an UPDATE on OSLC Assets.
    - 1. Hope Village (Orphan Grain Train and LCMS of the Disaster World Relief have been contacted about them. Dave is waiting to hear back.)
    - 2. Trailers (A church in Bismarck is interested in the kitchen trailer. Habitat for Humanity has also contacted OSLC and is looking for a trailer for moving tools.)
    - 3. Car from Tolley. (OSLC has the title for the car. OSLC has been paying the insurance on the car. Upkeep is needed.)
    - 4. The Pickup also needs work.
    - 5. Church Van is at Chris Chris Schoenborn's place to see what is wrong with it and what it would take to fix it.
    - 6. ACTION ITEM: Nick Dreyer has offered to help with upkeep on the car and will use a contact to check the pickup.
    - 7. Davie Niess and Jim Potts will be working on the sale or disposal of "Hope Village/OSLC" items and are making sure that parameters are set for clarity and financial responsibility.
  - g. FYI: Brenda Reckelberg will be removed and Dave Hance (along with Pam Trueblood) will be added as Administrator of the online banking.
  - h. The "Our Savior Lutheran Church Self-Study Results" [ATTACHMENT N] were reviewed by the board.

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- i. The “KXMC Proposal” [ATTACHMENT O] was discussed and it was decided that now is not the best time to pursue this endeavor. ACTION ITEM: Betsy Jones will contact Kari Porter with the decision.
- j. A status update was given on the Krueger Family.
- k. ACTION ITEM: The Governing Board members and staff will bring 2019 Ministry Milestone ideas to the 4<sup>th</sup> Quarter Meeting.
- l. Nick Dreyer asked on behalf of some of the Elders as to why the Governing Board meets quarterly and not monthly. Dave Niess shared the reasoning is with the intent to not micromanage our staff, it is how the system is set up, and that the board communicates through e-mail when necessary.
- m. 4th Quarter Governing Board Meeting: Saturday, October 6<sup>th</sup> at 8AM
  - a. Approve Ministry Milestones for next year
  - b. Approve Mission and Ministry Budget
  - c. Approval of Nominating Community
  - d. Select 4 Mission Organizations
  - e. Approve GB Timeline for upcoming year
- n. Semi-Annual Congregational Meeting: Sunday, November 11<sup>th</sup>
  - a. Give 6 Month update to Congregation
  - b. Election of New GB Members and Board of Elders
  - c. Approve Next Year’s Mission and Ministry Budget
  - d. Select Local Mission Organizations
- o. Closing Prayer done by Pastor Rick Jones.
- p. Meeting Adjourned at 9:15PM.